**Attendees**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Name | Email Address | Area of Practice / Institution |
| X | Emily Zadvorny | [Emily.zadvorny@copharm.org](mailto:Emily.zadvorny@copharm.org) | CPS Executive Director |
|  | Jen Biltoft | [jennifer.biltoft@imail.org](mailto:jennifer.biltoft@imail.org) | CPS Past President, SCL Health |
| X | Tisha Smith | [Leticia.Smith@dhha.org](mailto:Leticia.Smith@dhha.org) | CPS President-Elect; Asst Director of Ambulatory Clinical Rx Services; Denver Health |
|  | Lisa Nguyen | [Lisa.nguyen@imail.org](mailto:Lisa.nguyen@imail.org) | Pharmacy Manager; St Joseph’s Hospital |
|  | Keith Williams |  | Pharmacist, Kaiser Permanente |
|  | Janon Khedir Altiae | [jaltiae@gmail.com](mailto:jaltiae@gmail.com) | Pharmacist; previously inpt Lutheran |
| X | Alvin Oung | [aoung@uwyo.edu](mailto:aoung@uwyo.edu) | U of Wyoming faculty; St Joseph’s Family Medicine |
|  | Joseph Feiccabrino | [josephafeiccabrinojr@icloud.com](mailto:josephafeiccabrinojr@icloud.com) | Front range community college tech student; Centura Health |
|  | Morgan Griffin | [morgangriffin@hotmail.com](mailto:morgangriffin@hotmail.com) | Drug Safety Pharmacist; Denver Health |
|  | Stacy Anderson | [SAnderson@paragonhealthcare.com](mailto:SAnderson@paragonhealthcare.com) | Grand Junction |
|  | Kristi Bronkan | [Kristi.m.bronkan@kp.org](mailto:Kristi.m.bronkan@kp.org) | Sr Manager Clinical Trials; Kaiser Permanente |
|  | Mary Desta | [mary@apexrxco.com](mailto:mary@apexrxco.com) |  |
|  | Robert Willis | [Robert.Willis@safeway.com](mailto:Robert.Willis@safeway.com) | CPS Current President; Residency Director/Training; Safeway/Albertson |
|  | Tim Finnegan |  | CU P4 student |
|  | Doan Do | [doando96@gmail.com](mailto:doando96@gmail.com) | Pharmacy Resident; Denver Health |
| X | Shasta Tall Bull | [shasta.tallbull@cuanschutz.edu](mailto:shasta.tallbull@cuanschutz.edu) | CE Chair for CPS-ANP |
| X | Elton Nguyen | [eltonmnguyen@gmail.com](mailto:eltonmnguyen@gmail.com) | ACP representative |
|  | Adrian Boka | Adrian.boka@dhha.org |  |
|  | Marilyn Siayap | [Marilyn.siayap@mhcd.org](mailto:Marilyn.siayap@mhcd.org) | Director of Pharmacy Services; MHCD |
|  | Lupe Mouzakis | [Guadalupe.mouzakis@cuanschutz.edu](mailto:Guadalupe.mouzakis@cuanschutz.edu) | CU Student |

**Agenda**

1. DEI Taskforce Charges 2022-2023
   1. Discussed potentially organizing charges into goals/objectives
   2. Ideas discussed:
      1. **Goal #1**: Promote DEI awareness and meaningful change across the organization
         1. Educational programming at annual and winter meeting
         2. Contributions to monthly newsletter
      2. **Goal #2**: Increasing geographical, professional, and personal **DIVERSITY** throughout organization
         1. Collecting baseline demographics/data around existing and new membership
         2. Assisting the Board with increasing technician membership
         3. Ambassador program via membership committee *(DEI Taskforce not directly involved)*
      3. **Goal #3**: Promoting **INCLUSIVE** marketing and social media to general membership
         1. Contributing content to social media calendar
         2. Increasing engagement through DEI networking events
      4. **Goal #4**: Leveraging resources to improve engagement and **EQUITY** among members
         1. Utilizing allocated funds to provide scholarships for current and/or prospective members (e.g. pharmacy technicians)
         2. Monitoring baseline/ongoing demographic data to assess need for intervention
         3. Support and enhance representation for community pharmacists
2. Winter Meeting Speaker
   1. Alvin has reached out to Jill Mullendore, Monica Zorman and Danielle Fixen. Currently waiting to hear back about plan for potential speakers at upcoming meeting.
3. Newsletter Calendar Rotation
   1. 1st of the month - submit newsletter
   2. 14th of the month - submit CPS meeting information / website updates
   3. Reviewed the August newsletter draft – “DEI, DEIB, DEIA, DEIJ – Which is the right acronym”
      1. Plan is to provide shorter excerpt for newsletter with a link to Read More on CPS Website
      2. Moving forward, plan is to keep newsletter excerpts relatively short for the newsletter
   4. September Edition – Thanks Tisha!
4. ANP Survey
   1. Thanks to the Shasta and the ANP for conducting survey
   2. Relatively low response rate might suggest survey fatigue. However good findings suggesting members enjoy educational programming at conference meetings and newsletter content.
   3. Discussed potentially capturing data in the future from members at meetings versus email surveys
5. Interprofessional Collaboration - Alvin/Kristi
   1. Kristi has reached out to Jay Gill about potential partnerships with external organizations. Currently waiting to hear back.
   2. Additional Resources:
      1. <https://www.cuanschutz.edu/offices/diversity-equity-inclusion-community>
      2. <https://www.colorado.edu/odece/>
6. Budget Allocation ($200/year) – To be further discussed
7. Best Meeting Time – To be further discussed
   1. Please let Alvin know if there is a more preferred meeting time

**Action Items:**

* Alvin/Kristi to put together draft Charges for review at next meeting
* Alvin to submit August Newsletter excerpt to Civica
* Tisha to draft September Newsletter excerpt for review at next meeting
* Thanks Emily for information gathering baseline data. Alvin/Kristi to work on multi-pronged approach to gather baseline data (new members, renewals, newsletter, conference events)
* Alvin to reach out personally to individuals to update DEI Taskforce contact list
* All, please let Alvin know if there is a more preferred meeting time

**Next Meeting:** August 1st, 2022 at 4:30 pm

<https://zoom.us/j/94670962230?pwd=TDREVjhBSzgvV1pkemhQdzc0ZlRydz09>