**Attendees**

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| --- | --- | --- | --- |
|  | Name | Email Address | Area of Practice / Institution |
|  | Emily Zadvorny | EMILY.ZADVORNY@CUANSCHUTZ.EDU | CPS Executive Director |
|  | Jen Biltoft | jennifer.biltoft@sclhealth.org | CPS Past President, SCL Health |
|  | Tisha Smith | Leticia.Smith@dhha.org  | CPS President-Elect; Asst Director of Ambulatory Clinical Rx Services; Denver Health |
| X | Lisa Nguyen |  Lisa.Nguyen@sclhealth.org  | Critical Care Supervisor; St Joseph’s Hospital |
|  | Keith Williams |  | Pharmacist, Kaiser Permanente |
|  | Janon Khedir Altiae | jaltiae@gmail.com | Pharmacist; previously inpt Lutheran |
| X | Alvin Oung | aoung@uwyo.edu  | U of Wyoming faculty; St Joseph’s Family Medicine |
|  | Joseph Feiccabrino | josephafeiccabrinojr@icloud.com  | Front range community college tech student; Centura Health |
| X | Kristi Bronkan | Kristi.m.bronkan@kp.org  | Sr Manager Clinical Trials; Kaiser Permanente |
|  | Mary Desta | mary@apexrxco.com  |  |
| X | Robert Willis | Robert.Willis@safeway.com  | CPS Current President; Residency Director/Training; Safeway/Albertson |
|  | Tim Finnegan |  | CU P4 student |
|  | Doan Do | doando96@gmail.com  | Pharmacy Resident; Denver Health |
|  | Shasta Tall Bull | shasta.tallbull@cuanschutz.edu  | CE Chair for CPS-ANP |
| X | Elton Nguyen | eltonmnguyen@gmail.com | ACP representative |
|  | Krista Olsen | olsenkrista0@gmail.com | CPS member |
|  | Adrian Boka | adrian.boka@dhha.org | Denver Health |
| X | Marilyn Siayap | Marilyn.siayap@mhcd.org | Director of Pharmacy Services; MHCD |
|  | Lupe Mouzakis | Guadalupe.mouzakis@cuanschutz.edu | CU Student  |
|  | Hannah Belleau | hbelleau19@gmail.com | Pharmacist; UCHealth |

**Agenda**

1. **Previous Action Items**

Completed

* Alvin/Kristi to put together draft Charges for review at next meeting
* Alvin to submit August Newsletter excerpt to Civica
* Alvin to reach out personally to individuals to update DEI Taskforce contact list
* All, please let Alvin know if there is a more preferred meeting time

Outstanding

* Tisha to draft September Newsletter excerpt for review at next meeting
* Thanks Emily for information gathering baseline data. Alvin/Kristi to work on multi-pronged approach to gather baseline data (new members, renewals, newsletter, conference events)
1. **DEI Taskforce Strategic Objectives/Charges 2022-2023**
* Reviewed and approved

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| --- | --- |
| **DEI Taskforce Strategic Objectives** | **Description** |
| (1) Promote DEI awareness  | * Provide educational programming at the annual and winter meeting
* Submit DEI content to monthly newsletter
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| (2) Increase geographical, professional, and personal diversity across the organization | * Collect and monitor baseline demographics/data around existing and new membership
* Assist the Board with increasing technician membership
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| (3) Promote inclusive marketing and social media | * Submit DEI content to communications committee
* Increase engagement through DEI networking events
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| (4) Improve engagement and equity among members  | * Develop scholarship for current and/or prospective members
* Support and enhance representation for community pharmacists
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1. **Next CPS Conference – Winter Meeting**
* Winter Meeting Planning Committee to meet this week, will follow-up with Chair (Danielle Fixen) to see how we can align with theme/overall direction
* Potential ideas:
	+ Round table discussion vs education
	+ Race based medicine
* Potential speaker:
	+ Daniel Goldberg (CU?)
	+ Speakers through Wellpower (formerly MHCD)?
1. **Newsletter Calendar**1st of the month – submit newsletter

14th of the month – submit CPS meeting information/website updates

* The Taskforce is seeking volunteers to write for our monthly newsletter excerpts:
	+ September - Tisha
	+ October
	+ November - Marilyn
	+ December
	+ January
	+ February
	+ March
	+ April
	+ May
	+ June
* Exampes of content include personal reflections, book reviews, event highlights (heritage month, traditions, etc)
1. **Social Media Calendar**
* The Taskforce is seeking volunteers to champion our Social Media Calendar, who would need to communicate with the CPS Communications Committee as a liaison
* Lisa currently working with Communications Committee, Alvin willing to attend meetings in the interim until we find someone willing to step in
1. **Interprofessional Collaboration**
* Ongoing; if you know of any other DEI efforts within other professional organizations, please let us know so we can explore potential opportunities for collaboration
1. **Budget Allocation - $200**
* Will wait to learn about Winter Meeting Registration fees before determination of how to use funds (hope to use for potential scholarships)

**Action Items:**

* Tisha to send out Sept newsletter draft next week for Taskforce review
* Alvin/Kristi to start process of coordinating baseline demographic data
* Alvin/Kristi to send out call for Newsletter and Social Media calendar volunteers, with examples/guidelines.

**Next Meeting:** Monday, September 12th at 4:30pm

Join Zoom Meeting <https://zoom.us/j/94670962230?pwd=TDREVjhBSzgvV1pkemhQdzc0ZlRydz09>